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# MEETING AGENDA

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**Date:** December. 4, 2019

**Time:** Wednesday/ Mini-Meeting

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## Agenda details:

### **I. Grading/ Progress Reports**

- a. All grades books should be up to date tomorrow/ ESOL codes
- b. Progress reports printed tomorrow- to be sent Friday (include conduct grade & AR mid-way points)

### **II. Mindset**

- a. We are connected
- b. Tickets

### **III. STEM Day (Second Tuesday of every month)**

- a. December 10<sup>th</sup>/
- b. Special area teachers

### **IV. STEM night**

- a. Teachers present at table
- b. Teacher raffle (need to present min. 2 hours)
- c. Reach out to pals: Reach out to PALs
  - i. two tables (Rosaline give layout of where to place tables)
- d. Items needed for the tables (if haven't been purchased by Friday) just let us know

### **V. Hour of Code Schedule**

- a. Pumpkins just had been given
- b. Have story to reference

### **VI. I-ready**

- a. Reading should be complete by end of this week
- b. Math next week

- c. Please complete by end of next week: The week after with Holiday show it will be too difficult
- d. You can still teacher assign and the students can complete at home

## **VII. Holiday Show**

- a. Remind students of mindsets and keeping with all values, they represent.
- b. Have all tickets been given and sent students to sign
- c. Professional responsibility

## **VIII. Peer Observations**

- a. Use the form
- b. One peer review per teacher

## **IX. St. Jude Teacher Fundraiser**