



October 4, 2019

Topics to Discuss:

- iReady
 - Weekly Usage (30 min/week Grades 3-7, 20 min/week Grades 1-2, K at your discretion)
 - Discuss Diagnostic Results with students, send home parent copy.
 - Keep a copy of iReady Diagnostic Results in Data Binder.

- Topic Assessments
 - The wording on the exams is difficult, be sure to break down the test for students. You can even notate the test for them before making copies, until they adjust to format.
 - Be sure results are scanned onto Performance Matters. (Mercy)

- Lessons Plans
 - Checked by department leads on Friday mornings, be sure they match your Unit Plans.
 - If adjustment is needed, be sure to adjust Unit plan.

- Gradebook
 - Minimum 3 Test per quarter
 - Minimum 4-5 quizzes per quarter
 - Be sure to include homework and classwork grades

- STEM
 - Talking with co-teacher to make connections

Any questions, let us know!

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